UNIVERSITY OF CALIFORNIA, OFFICE OF THE PRESIDENT
Director - Resource Development
$80,800 - $113,200 (Minimum to Midpoint of Salary Range)
Job Number: 20100202
Close Date: 8-15-10

Job Summary:

The Director - Resource Development is responsible for managing, executing and evaluating the resource development strategies of the department. The Director supports the Vice Provost in positioning the department to cultivate and solicit major gifts and grants from individuals, foundations, government agencies and others.

Education Partnerships at the UC Office of the President is responsible for policies, programs and initiatives that produce high quality teachers for California and that enhance the K-12 and community college pipelines to bachelor's degrees and the workforce. Strategic partnerships with K-12 and higher education institutions and organizations - in California and nationwide - are central to our work.

Job Requirements:

Bachelor's degree and 8-10 years of full-time resource development experience and grant management experience. Demonstrated success in obtaining private grants of $500,000 and above. State-of-the-art knowledge of fund-raising techniques and sources of funding. Excellent oral and written communications skills, both verbal and written. Ability to create and maintain databases of donor information; proficiency with basic accounting and budgets. Demonstrated ability to maintain positive and motivational relationships with donors, senior leadership, program leadership, and others. Meticulous attention to detail and timeliness.

Ability to travel extensively in support of resource development efforts. Experience and ability to raise visibility of department programs and services to enhance their fundraising profile. Knowledge of the University of California and its mission and governance.

For a complete job description or to apply for this position, please visit: jobs.ucop.edu/applicants/Central?quickFind=53687

To review a complete list of all of UCOP’s open positions please visit the University of California Office of the President Employment Website: http://jobs.ucop.edu

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