UC DAVIS HEALTH | Center for Professional Practice of Nursing

Name:	Employee ID#:
Unit:	Title:
Due Date:	(new hires: prior to end of orientation period)

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Skill/Learning Not all skills are applicable to all Nursing areas – if not applicable, mark as N/A	Skill Code (For CPPN Use Only)	Date Completed (or N/A)	Verifier Initials
Core Skill: Collaboration & Communication	DAHS-NCCCAC12		
Core Skill: Cultural Sensitivity/Patient-Centered Care	DAHS-NCCCSPCC12		
Core Skill: Evidence-Based Practice	DAHS-NCCEB12		
Core Skill: Infection Prevention	DAHS-NCCIP12		
Core Skill: Informatics	DAHS-NCCIFO12		
Core Skill: Medication Safety	DAHS-NCCMS12		
Core Skill: Patient Rescue	DAHS-NCCPR12		
Core Skill: Patient Safety	DAHS-NCCPS12		
Core Skill: Professional Practice	DAHS-NCCPP12		
Adult ABG Verification Check Sheet	DAHS-NSCAABGV13		
Adult IV Verification Check Sheet	DAHS-NSCRNIV		
Adult Nasopharyngeal and Oropharyngeal Airway Insertion : Performs per UC Davis Health Policy 17003, Attachment 1 Adjunct Airways	DAHS-NSCNOAI15		
BD Alaris IV Infusion System	DAHS-NSCBD18-ALARIS		
Blood Culture Collection Adult : Performs per UC Davis Health Policy 13015: Blood Culture Collection	DAHS-NSCBCCA15		
Blood Culture Collection for Neonates and Peds : Performs per UC Davis Health Policy 13015: Blood Culture Collection	DAHS-NSCBCCNP15		

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Blood Product Administration : Performs per UC Davis Health Policy 13012, Administration of Blood and Blood Components	DAHS-NSCBPA15		
CADD Pump Skills Performance Equipment Checklist	DAHS-NSCCADDPPE11		
Central Line Maintenance Bundle: Performs per UC Davis Health Policy 13001: Vascular Access Policy (Adult/Pediatric) and Attachment 4: Central Line Indications and Bundles	DAHS-NSCCLMB15		
Code Management : Performs per UC Davis Health Policy 6006, Responding to Medical Emergency Situations (Including Code Blue)	DAHS-NSCCM15		
Fall Prevention for RNs	DAHS-NSCFPFRN		
Hand Hygiene: Performs per UC Davis Health Policy 11023: Hand Hygiene	DAHS-NSCHH15		
Incident Report: Performs per UC Davis Health Policy 1466: Incident Reports	DAHS-NSCIR15		
Insulin Pen Use Skills: Performs per UC Davis Health Policy 7003 Insulin Preparation and Administration	DAHS-NSCIPU15		
Intravenous Heparin Infusion	DAHS-NSCIVHI14		
Isolation Precautions : Performs per UC Davis Health Policy 11025: Standard and Transmission Based Precautions for Infection Prevention	DAHS-NSCIP15		
Nasal Cannula or Oxygen Mask Application: Performs per UC Davis Health Policy 6018: Oxygen Administration	DAHS-NSCNCOMA15		
Nurse Patient Relationship	DAHS-NSCNPR15		
Nursing BCMA Core Workflows: Performs per UC Davis Health Policy 4083: Barcoded Medication Administration (BCMA)	DAHS-NSCNBCMACW16		
Nursing Report	DAHS-NSCNR15		
Oxygen Therapy and Oxygen Delivery Principles: Performs per UC Davis Health Policy 6018: Oxygen Administration	DAHS-NSCOTODP15		

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Pain Management	DAHS-NSCPM15		
Pediatric IV Verification Check Sheet	DAHS-NSCPIV		
Pediatric ABG Verification Check Sheet	DAHS-NSCPABGV10		
Pyxis MedStation® ES System	DAHS-NSCPXMES14		
Restraints	DAHS-NSCR09		
SBAR Communication	DAHS-NSCSBARC15		
Seizure Precautions: Performs per UC Davis Health Policy 15009: Seizure Precautions	DAHS-NSCSP15		
Suctioning (Adult): Endotracheal and Tracheal : Performs per UC Davis Health Policy 17003, Attachment 2 and Attachment 3	DAHS-NSCSET15		
Suctioning, Nasopharyngeal and Nasotracheal (Adult and Pediatric) Skills: Performs per UC Davis Health Policy 17038, Pediatric and Neonatal Airway and Policy 17003, Airway Management for Adult Inpatients	DAHS-NSCSNN15		
Suicide Risk : Performs per UC Davis Health Policy 4016 Identification and Management of Patients at Risk for Suicide, Attachment 5)	DAHS-NSCSRA-17		
Urethral Catheter Insertion: Performs per UC Davis Health Policy 9010: Urethral Catheter Insertion, Maintenance, and Removal	DAHS-NGNUCI		
Zoll Defibrillator: Select appropriate Zoll R Series (R Plus, R-ALS, or R-ALS for NICU and Peds Acute Care; depends on care area) from Skills- Addendums	**Select and print from Addendums**		

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SIGNATURE PAGE:

Signature and Printed Name of Verifier (preceptor or other verified personnel) who have initialed on this form:

Initial:	Print Name:	Signature:

PRECEPTEE STATEMENT AND SIGNATURE:

I have read and understand the appropriate UCDH Policies and Procedures and/or equipment operations manual, I have demonstrated the ability to perform the verified skills as noted, and I have the knowledge of the resources available to answer questions.

Signature	Printed name	date

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	Date	Verifier Initials
Core Skill: Collaboration & Communication #DAHS-NCCCAC12		
Expected Outcome: The nurse will function effectively within nursing role and interprofessional teams		
Demonstrates consistent performance in precepted experience of professional collaboration and communication		
Core Skill: Cultural Sensitivity/Patient-Centered Care #DAHS-NCCCSPCC12		
Expected Outcome: The nurse will provide care that recognizes and respects patient preferences, values, and needs. Nurses shall use cross cultural knowledge and culturally sensitive skills in implementing culturally congruent nursing care.		
Patient-Centered Care – Completed in CPPN General Nursing Orientation		
Population-Specific Care – Completed in CPPN General Nursing Orientation		
Advance Directives for Healthcare & Physician Order for Life-Sustaining Treatment Online Module #DAHS-NGNADPOLST16		
Age Specific Care Online Module #DAHS-NGNASC11- *Passing score of 85% on test*		
Core Skill: Evidence-Based Practice #DAHS-NCCEB12		
Expected Outcome: The nurse will integrate current evidence, including Quality and Safety Data, in planning, delivering, and evaluating patient care		
Evidence-Based Practice (EBP) – Completed in CPPN General Nursing Orientation		
Demonstrates consistent performance in precepted experience of ability to find EBP and demonstrate use		
Core Skill: Infection Prevention #DAHS-NCCIP12		
Expected Outcome: The nurse will utilize current evidence and standards of care in prevention, recognition, and treatment of patient infection		
Demonstrates consistent performance in precepted experience of using infection prevention standards of care		
Core Skill: Informatics #DAHS-NCCIFO12		
Expected Outcome: The nurse will effectively utilize information and technology to communicate, improve safety, and support decision making		
EMR Training		
Demonstrates basic technology skills (load paper, un-jam printers, print)		
Documentation Standards according to unit specific charting		
Documentation in Nurses' Progress Notes		
Use of Professional Exchange Report		
Navigates in Windows environment effectively		
Uses computer technology safely (log-in/log-out, protects passwords)		

General Core Skills
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	Date	Verifier Initials
Core Skill: Medication Safety #DAHS-NCCMS12		
Expected Outcome: Nurse will administer patient medications in a consistent safe manner		
Completed Medication Policies and Medication Facts module- DAHS-NGNMPMF20		
Demonstrates consistent performance in precepted experience of safe medication practices		
Core Skill: Patient Rescue #DAHS-NCCPR12		
Expected Outcome: The nurse will effectively manage patient emergencies.		
Demonstrates consistent performance in precepted experience of appropriate management of patient emergencies.		
Core Skill: Patient Safety #DAHS-NCCPS12		
Expected Outcome: The nurse will provide safe nursing care		
Demonstrates consistent performance in precepted experience of provision of patient safety.		
Core Skill: Professional Practice #DAHS-NCCPP12		
Expected Outcome: The nurse will provide professional nursing care consistent with organization and department philosophy, values, mission, and goals		
Demonstrates consistent performance in precepted experience of professional nursing care		
Adult ABG Verification Check Sheet #DAHS-NSCAABGV13 (only if required for nursing area)		
References: 1. UC Davis Health Policy 17012: Arterial Puncture - Adults and Children		
Complete Arterial Puncture Online Module #DAHS-NGN91-ECS - Passing score of 85% on test		
Complete three (3) sticks observed by verified clinician		
Artery Location:		
Artery Location:		
Artery Location:		

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Adult IV Verification Check Sheet		
References: 1. UC Davis Health Policy 13001: Vascular Access Policy (Adult/Pediatric)		
Complete three (3) sticks observed by verified clinician		
Complete RN Adult IV Online Module #DAHS-NGNRNIV – Online module passing score of 85%		
Location:		
Location:		
Location:		

BD Alaris IV Infusion System #DAHS-NSCBD18-ALARIS		
References: 1. UC Davis Health Policy 13056: Parenteral Infusion Pump Use 2. UC Davis Health Policy 3063: Parenteral and Enteral Infusion Pump Care, Distribution and Maintenance		
Alaris™ Pump Module		
Completed assigned Alaris **Online Modules** in UC Learning.		
BD Alaris IV Infusion System policies and procedures reviewed.		
Demonstrate Pump Setup – The patient's heart level should be in line with [CHANNEL SELECT] key. – Closes the administration set roller clamp when the safety clamp is open, to prevent free flow. – Does not use needles or blunt cannulas to access a SmartSite™ Needle-Free Valve. – Scrub the SmartSite™ Needle-Free Valve prior to any connection with a CHG/ alcohol swab pad for 5 seconds and let dry for 5 seconds, or an alcohol prep pad for 15-30 seconds and allow to air dry for 15-30 seconds. – Demonstrate System Start Up and Operation – Understanding of what happens when [NEW PATIENT] is selected. – Understanding of the Patient Care Profile and how to change it.		

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BD Alaris IV Infusion System #DAHS-NSCBD18-ALARIS, continued Alaris™ Pump Module, continued	Date	Verifier Initials
Demonstrate Programming with Guardrails™ Safety Software – Programming a primary infusion on the Alaris™ Pump module. – Responding to a Guardrails™ Soft or Hard Limit alarm with audio alerts and visual prompts. – Programming an intermittent infusion on the Alaris™ Pump module. – Programming a Volume/Duration infusion on the Alaris™ Pump module. – Use of the "RESTORE" feature (previous programming, VTBI, bolus). – Programming a medication bolus and describing the "Rapid Bolus" infusion feature. – Pausing an infusion by pressing the [PAUSE] hard key on the pump module and the PC unit. – The appropriate head height differential when hanging a 2° medication bag, or a 2° medication bottle. Demonstrate Basic Programming Without Guardrails™ Safety Software Programming of a Basic Infusion. Verbalize safety concerns when this mode is used.		
Alaris™ Syringe Module		
Demonstrate Syringe Module Setup – The patient's heart level should be in line with [**CHANNEL SELECT**] key.		
– Priming the set using the Syringe Channel Option feature "Prime Set with Syringe." *(Infant and Child Only)* – Proper priming technique when using an administration set with Pressure Sensing Disc tubing. *(Infant and Child Only)* – Clamping the tubing after priming to prevent uncontrolled flow. – Loading and unloading a syringe into the Alaris Syringe module. – Correct selection of syringe manufacturer and size. **Demonstrate Programming with Guardrails™ Safety Software** – Recognizing the Guardrails™ Soft and Hard Limit alarm with audio alerts and visual prompts. – Use of the [**RESTORE**] key after pausing and changing a syringe. – Use of the "NEOI" (Near End of Infusion) option. Verbalizes how to silence the alert sound. – Pausing an infusion by pressing the [**PAUSE**] hard key on the syringe module and the Alaris™ PC unit.		
– Recommend measures to help reduce start-up delays. (**Infant and Child Only**)		
Demonstrate Basic Programming *Without* Guardrails™ Safety Software – Programming of a Basic Infusion. Verbalize safety concerns when this mode is used.		

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BD Alaris IV Infusion System #DAHS-NSCBD18-ALARIS, continued Alaris™ Syringe module, continued	Date	Verifier Initials
Demonstrate and Verbalize Measures to help Reduce Start-Up Delays (Infant and Child Only) – Use the smallest syringe size possible (e.g., if infusing 2.3 mL of fluid, use a 3 mL syringe). – Use compatible components which have the smallest internal volume or "dead space". – Ensure device is as close to level of the patient's heart as possible. Patient heart should be in line with **[CHANNEL SELECT]** key. – Use the **[PRIME SET WITH SYRINGE]** channel option on the Alaris™ Syringe module to speed up the engagement of the device's mechanical components and decrease the syringe's internal friction. – If utilizing a pre-run infusion practice (to allow for medication equilibration prior to connection to the patient), ensure the distal end of the administration set is level with or higher than the device. – Avoid use of manifolds with ports containing high pressure valves. These valves require at least 50-200 mmHg pressure to open and allow fluid flow. These high-pressure valves may cause a significant delay in therapy followed by a sudden bolus once the value is opened, particularly at low infusion rates. – **Note: These recommendations are especially important when infusing high-risk or life- sustaining medications at low infusion rates (for example, <5mL/h and especially at flow rates <0.5mL/h).**		
Alaris™ PCA module		

Demonstrate PCA Module Setup
– The patient's heart level should be in line with [**CHANNEL SELECT**] key.
– System Start Up and Security key lock feature.
  • Use of the security key or security code when installing a new syringe or changing the syringe.
– Priming the set using the "Prime Set with Syringe" feature
  • Prime set prior to attaching to patient.
  • The tubing should be clamped to prevent inadvertent or uncontrolled flow with a primed administration set.
– Loading the syringe into the Alaris™ PCA module
  • Hold the installed syringe plunger to prevent accidental push on the plunger when lowering the drive head.
  • Clamp off fluid flow to the patient before loading and unloading a syringe.
  • Check that the installed syringe matches the manufacturer and size displayed on the pump.
Demonstrate Programming the Alaris™ PCA module
– Programing the following
  • PCA dose + Continuous dose infusion
– How to modify PCA parameters during an active PCA infusion (PCA dose, Lockout interval, Continuous dose, Maximum limit).
Demonstrate Accessing Patient History and the Alaris™ PCA module
– How to view and clear patient history.
– Verbalize that patient history data is stored as a rolling 24-hour time period.
– Verbalize what actions will delete the PCA patient history.
Demonstrate Pausing the infusion, Changing the syringe and Restoring the infusion
– Clamping off fluid flow to the patient before loading and unloading a syringe.
– Pause infusion, change current syringe, and then use the [**RESTORE**] key to restore previous programming parameters.		

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BD Alaris IV Infusion System #DAHS-NSCBD18-ALARIS, continued **Alaris™ PCA module, continued**	**Date**	**Verifier Initials**
− Verbalize that the [**RESTORE**] key should only be used if the Drug, Therapy, Concentration and Dosing Units remain the same. Demonstrate Understanding of the Alaris™ PCA Pause Protocol - The Alaris™ PCA module will pause when hospital-established parameters on the Alaris™ etCO2 module are met. Demonstrate Understanding of the near end of infusion (NEOI) option. − Near end of infusion (NEOI) option allows an alert to sound at a hospital-established remaining syringe volume before the infusion is complete (Empty Syringe alert). An audio prompt will sound at NEOI, which requires being silenced just once, and will not re-occur following the initial silencing until the empty syringe alert sounds.		
I am not responsible for the PCA module.		
Alaris™ EtCO2 module		
Demonstrate Preparation for EtCO$_2$ Monitoring − Understanding of the basic parameters monitored using the Alaris™ etCO2 module, including basic Ventilation vs. Oxygenation and a normal etCO2 waveform. − Locating the Gas Inlet on the Alaris™ etCO2 module and attach the disposable. **Alarms and Limits** − How to view etCO2 alarm limits, RR alarm limits, and etCO2 waveform from the main display. − How change etCO2, RR, and No Breath limits. **Demonstrate Pre-silencing Alarm** − Understands that this mode will only pre-silence the monitoring alarm for 2 minutes and will not silence infusion alarms. **Demonstrate Viewing EtCO$_2$ Trend Data** − Understand how to view the trend data. • How to tell which value has triggered an alarm (bell icon). • If there is no data for time period displayed, dashes (---) will be displayed. • Current patient data will not be displayed while Trend Data feature is being viewed −**Demonstrate Understanding of Alarms/Alerts/Troubleshooting** − Verbalize meaning and response to: • Auto zero in progress Alarm • Disposable Disconnected Alarm • Clearing Disposable Alarm • Disconnect Occluded Disposable Alarm − Verbalize possible causes and possible actions to: • Low etCO2 Alarm/High etCO2 Alarm • High FiCO2 Alarm • No Breath Detected Alarm		

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BD Alaris IV Infusion System #DAHS-NSCBD18-ALARIS, continued **Alaris™ EtCO2 Module, continued**	**Date**	**Verifier Initials**
I am not responsible for the EtCO$_2$ module.		
BD Alaris™ Cleaning		
CADD Pump Skills Performance Equipment Checklist #DAHS-NSCCADDPPE11		
Completed CADD Pump Epidural: EMR Documentation **Online Module** #DAHS-NGNCADDED11		
SYSTEM COMPONENTS		
CADD-Solis ambulatory infusion pump		
CADD medication cassette reservoir with CADD@ extension set		
CADD administration set		
CADD disposables to be used with epidural infusions, if applicable		
Remote dose cord		
Pole mount bracket adapter		
PUMP DESCRIPTION AND BASIC OPERATION		
Install the batteries or a rechargeable battery pack		
Press the power button to turn the pump on		
Identify the following: • Function of the green and amber indicator lights • Function of each key on the keypad • Power button • Cassette latch • Cassette/keypad lock • USB port • Remote dose cord jack • User interface (LCD screen) • Status bar • Describe what the different colors indicate • Protocol title bar • Screen title bar • Help bar • Work area • Soft key bar		

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CADD Pump Skills Performance Equipment Checklist #DAHS-NSCCADDPPE11, continued	Date	Verifier Initials
PUMP OPERATIONS AND PROGRAMMING		
Start a new patient		
Unlock keypad using the code or key		
Select the appropriate Therapy, Qualifier and Drug		
Verify Therapy, Qualifier and Drug		
Review the pump settings		
Adjust the patient specific parameters per the Physician Orders		
Describe what happens when a parameter is adjusted outside of the soft limit range		
Accept the values		
ATTACHING CASSETTE/ADMINISTRATION SET		
Demonstrate attaching, latching, and locking the cassette to the pump		
State the importance of free flow protection and identify how that is accomplished using the CADD disposables		
Identify CADD pump disposables used in the epidural mode, if appropriate		
Demonstrate priming the tubing		
Position the pump, tubing, and attach the pump to the lockable pole mount bracket		
Demonstrate attaching the remote dose cord		
PUMP OPERATION AND PROGRAMMING		
Demonstrate starting the pump		
Demonstrate delivering a clinician bolus		
Demonstrate delivering a PCA dose		
Demonstrate making program changes with the pump running		
Continuous rate		
PCA dose		
PCA lockout		
Demonstrate stopping the pump		
Demonstrate changing the reservoir volume		

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	Date	Verifier Initials
CADD Pump Skills Performance Equipment Checklist #DAHS-NSCCADDPPE11 (Continued)		
ALARMS		
Describe the difference between information, Low, Medium and High Priority Alarms.		
Identify and resolve alarm conditions:		
Low battery		
Reservoir volume low		
Reservoir volume is zero		
Downstream occlusion		
Battery depleted		
PUMP TASK		
PUMP REPORT		
Demonstrate going to the Tasks Menu and demonstrate:		
Starting a new patient		
Start new protocol, same patient		
Prime tubing		
Set time and date		
Adjusting the backlight intensity		
Adjusting alarm volume		
Demonstrate viewing and/or clearing pump reports:		
Given and PCA dose counters		
PCA dose graph		
Delivery history and pie chart		
Delivery log		
Event log		

General Core Skills
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	Date	Verifier Initials
Fall Prevention for RNs #DAHS-NSCFPFRN		
References: UC Davis Health Policy 4005: Patient at Risk for Falling		
Completed Fall Prevention for RNs Online Module #DAHS-NGNFPPRN10		
Assess fall score and implement appropriate clinical practice guideline and patient safety measures		
Intravenous Heparin Infusion #DAHS-NSCIVHI14		
References: 1. UC Davis Health Policy 13011: Pharmacologic Prevention or Treatment of Thromboembolism		
Describe the process for prescribing heparin		
Identify baseline blood tests before initiating IV heparin therapy.		
Demonstrate the verification of heparin administration.		
Demonstrate use of required equipment.		
State the expectation for patient monitoring.		
State the signs/symptoms of bleeding.		
State the signs/symptoms of thrombosis.		
Describe the responsibilities of a nurse in response to a heparin overdose.		
State when to notify the physician.		
Describe proper documentation.		
Complete heparin infusion worksheet.		
Nurse Patient Relationship #DAHS-NSCNPR15		
Verifies the correct patient using two identifiers per UC Davis Health Policy 2702, Patient Identification and Safety Bands for the Hospitalized Patient		
Creates a climate of warmth and acceptance		
Uses appropriate nonverbal behaviors (e.g., good eye contact, open relaxed position, sitting eye level with patient		
Uses therapeutic communication skills such as restating, reflecting and paraphrasing to identify and clarify strategies for attainment of mutually agreed-upon goals.		
Uses effective communication skills to discuss discharge and termination issues and to guide discussion related to specific changes in patient's thoughts and behaviors.		
Summarizes and restates with patient what was discussed during interaction, including goal achievement		

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Nursing Report #DAHS-NSCNR15	Date	Verifier Initials
For each patient, includes background information, assessment data, nursing diagnoses, interventions, outcomes, and evaluation, family information, discharge plan, and current priorities.		
Asks the nurse from oncoming shift if they have any questions regarding information provided.		

Pain Management #DAHS-NSCPM15	Date	Verifier Initials
References: UC Davis Health Policy 4054, Pain Assessment and Management		
Define "pain" according to UC Davis Health Policy 4054.		
Use age appropriate scale to obtain a pain intensity score.		
Perform a thorough pain assessment for a pre-verbal or non-verbal patient.		
Demonstrate appropriate documentation of pain assessment, including pain scale score, intervention and response		
Name three common sequelae of unrelieved pain.		
Name three common side effects of opioid pain medication.		
Name three non-pharmacological approaches to pain management.		
Verbalize rationale for ATC (around the clock) dosing.		
Verbalize three benefits of PCA use.		
Verbalize two precautions/concerns related to PCA use.		
Able to cite one special pain management consideration for each of the following as appropriate to practice setting: • Elder patient. • Patient with chronic, non-malignant pain • Patient with current or remote history of substance abuse. • Patient with pain related to a terminal illness.		
Able to name two interventions that interrupt transmission of pain signals: • At the site of injury. • At the level of the spinal cord. • In the central nervous system.		
Describe when NSAIDs are useful.		
Describe two precautions for NSAID use.		
Name two differences between nociceptive and neuropathic pain.		
Name two differences between visceral and somatic pain.		

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	Date	Verifier Initials
Pediatric ABG Verification Check Sheet #DAHS-NSCPABGV10 (only if required for nursing area)		
References: 1. UC Davis Health Policy 17012: Arterial Puncture - Adults and Children		
Completed Arterial Puncture **Online Module** #DAHS-NGN91-ECS - Passing score of 85% on test		
Complete three (3) sticks observed by verified clinician		
Artery Location:		
Artery Location:		
Artery Location:		
Pediatric IV Verification Check Sheet #DAHS-NSCPIV		
References: 1. UC Davis Health Policy 13001: Vascular Access Policy (Adult/Pediatric)		
Pediatric IV Check Sheet #DAHS-NSCPIV (only if required for nursing area) - Online module passing score of 85%		
Completed Pediatric Learning Solutions **Online Modules**: Pediatric Peripheral IV Care & Management and Management of Peripheral IV Complications in the Pediatric Patient		
Complete three (3) sticks observed by verified clinician		
Location:		
Location:		
Location:		
Pyxis MedStation® ES System Equipment Checklist #DAHS-NSCPXMES14		
Completed Pyxis MedStation® ES Station **Online Module**		
Pyxis MedStation® ES system policies and procedures reviewed		
STATION BASICS		
Keyboard		
Printer paper change - move black spindle from empty roll to full roll		
Scanner		
Locate and access Tutorial and Help		

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Pyxis MedStation® ES System Equipment Checklist #DAHS-NSCPXMES14, continued STATION BASICS, continued	Date	Verifier Initials
Medication reference for nursing (Lexi-comp™ online via CRC or link on the Kernel)		
Sign in/sign out to the Pyxis MedStation® ES system		
Register Bio ID fingerprint identification system scan / Reset finger scan		
Main Menu screen		
PATIENTS		
All Available Patients		
Create/modify My Patient list		
REMOVE MEDICATION		
NON-PROFILE - Remove medication(s) in non-profile mode		
PROFILE - Remove profile medication: scheduled and PRN		
From My Patients view (blue dots)		
Selecting patient, then Remove		
Due Now tab will show orders due 1 hour before and 2 hours after current time		
All Orders tab - complete profile includes Due Now, PRNs, doses scheduled in future		
Review order details		
OVERRIDE MEDICATIONS		
Remove a medication with override		
Take appropriate steps for an existing order for an override medication - override warning		
RETURN MEDICATION		
Return a medication previously removed for a patient		
Scan medication barcode (if unable to scan return to Rx)		
WASTING MEDICATION		
Document amount wasting of full dose and replace as needed (not amount given)		
Document amount wasting of partial dose during remove process (not amount given)		
Document amount wasting of partial dose after completing remove process (not amount given)		
Witness waste		
Undocumented waste warning		

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Name:	Employee ID#:
Unit:	Title:
Due Date:	(new hires: prior to end of orientation period)

These skills will be considered complete when all below performance criteria are completed and pages 1, 2, 3 and 4 have been scanned and emailed to: **hs-cppn@ucdavis.edu**

Skill/Learning Not all skills are applicable to all Nursing areas – if not applicable, mark as N/A	Skill Code (For CPPN Use Only)	Date Completed (or N/A)	Verifier Initials
Restraints Checklist #DAHS-NSCR09			
References: UC Davis Health Policy 4069: Restraints			
Completed Restraints Online Module # DAHS-NGNRSTR20			
Attach and release the safety clip			
Remove and reapply a mitt to a simulated patient			
Remove and reapply a limb restraint to a simulated patient			
Remove and reapply a belt restraint device to a simulated patient			
SBAR Communication #DAHS-NSCSBARC15			
Contacts the primary practitioner directly responsible for making care decisions for the specific patient or the person receiving the patient communication hand-off.			
Initiates SBAR communication, introduced self, and provided the name of the patient to the recipient of the information. Included situation, background information, assessment findings and observations of current condition and insights offered recommendations to correct problem.			

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