UC DAVIS DIVISION OF PAIN MEDICINE
ACC 3313 Conference Room Equipment Instructions

EQUIPMENT OVERVIEW

- Extron Control Panel - A
  (On top of cabinet - front left)
  Use to make device selections
- Extron Cubby - B
  (in front table)
  Use to connect devices that will
  be projected on screen(s)

MACINTOSH CONNECTION

- On the control panel A, press **Display 1 On**
- On the control panel A, press **MAC** (press button for 30 sec)
- If you have files on a thumb drive, insert thumb drive on USB to MAC slot on **Extron cubby B**
- Sign onto the computer using the wireless keyboard and mouse

PC CONNECTION

- On the control panel A, press **Display 1 On**
- On the control panel A, press **PC** (press button for 30 sec)
- If you have files on a thumb drive, insert thumb drive on USB to PC slot on **Extron cubby B**
- Sign onto the computer using the wireless keyboard and mouse
  Presenter notes are **NOT** *viewable using the PC*

LAPTOP CONNECTION - VGA

- Using the **cubby B**, connect **vga** cable to your laptop
- Power on laptop
- If your presentation has audio, connect the audio cable, from the vga cable, to your laptop as well.
- On the control panel A, press **LAPTOP VGA** (press button for 30 sec)
- Put your laptop in **presenter mode** (refer to your user guide for instructions)
  If you have audio, control house audio using the volume controls on control panel A.

LAPTOP CONNECTION - HDMI

- Using the cubby, connect **hdmi** cable to your laptop
- Power on laptop
- If your presentation has audio, connect the audio cable to your laptop as well.
- On the control panel A, press **hdmi** (press button for 30 sec)
- Put your laptop in **presenter mode** (refer to your user guide for instructions)
  If you have audio, configure your audio on your laptop. Not all laptops have the ability to send audio using hdmi. Control house audio using the volume controls on control panel A.

PC AND VIDEOCONFERENCE

- On the control panel A, press **Display 1 On**
- On the control panel A, press **PC** (press button for 30 sec)
- Sign onto the computer using the wireless keyboard and mouse
- Launch PowerPoint and put in presenter mode. (During ECHO, Zoom is used and the presentation will be automatically transmitted to external sites.
- On the control panel A, press **Display 2 On**
- Using the LifeSize mouse, press the yellow directory button to make a video call to the computer using the mouse.

PLEASE NOTE

*All of the connections have been wired for successful performance. Please do **NOT** add, remove, or reconfigure cables from any of the devices, including the televisions. The inputs are set to work with the current configuration.*

EXTRON CONTROL PANEL A

DISPLAY

DISPLAY 1 ON/OFF	DISPLAY 2ON/OFF

VOLUME

PC	MAC	HDMI
1	2	3
4	5	6
LAPTOP VGA		

IR   CONFIG

Extron

MLC 226 IP

EXTRON CUBBY - B

USB power

USB to PC

hdmi

power outlet

USB to Mac

vga with audio

PC

HDMI

MAC

26-663-06 REV.C

125V ~ 50-60Hz 12A MAX

USB CHARGER
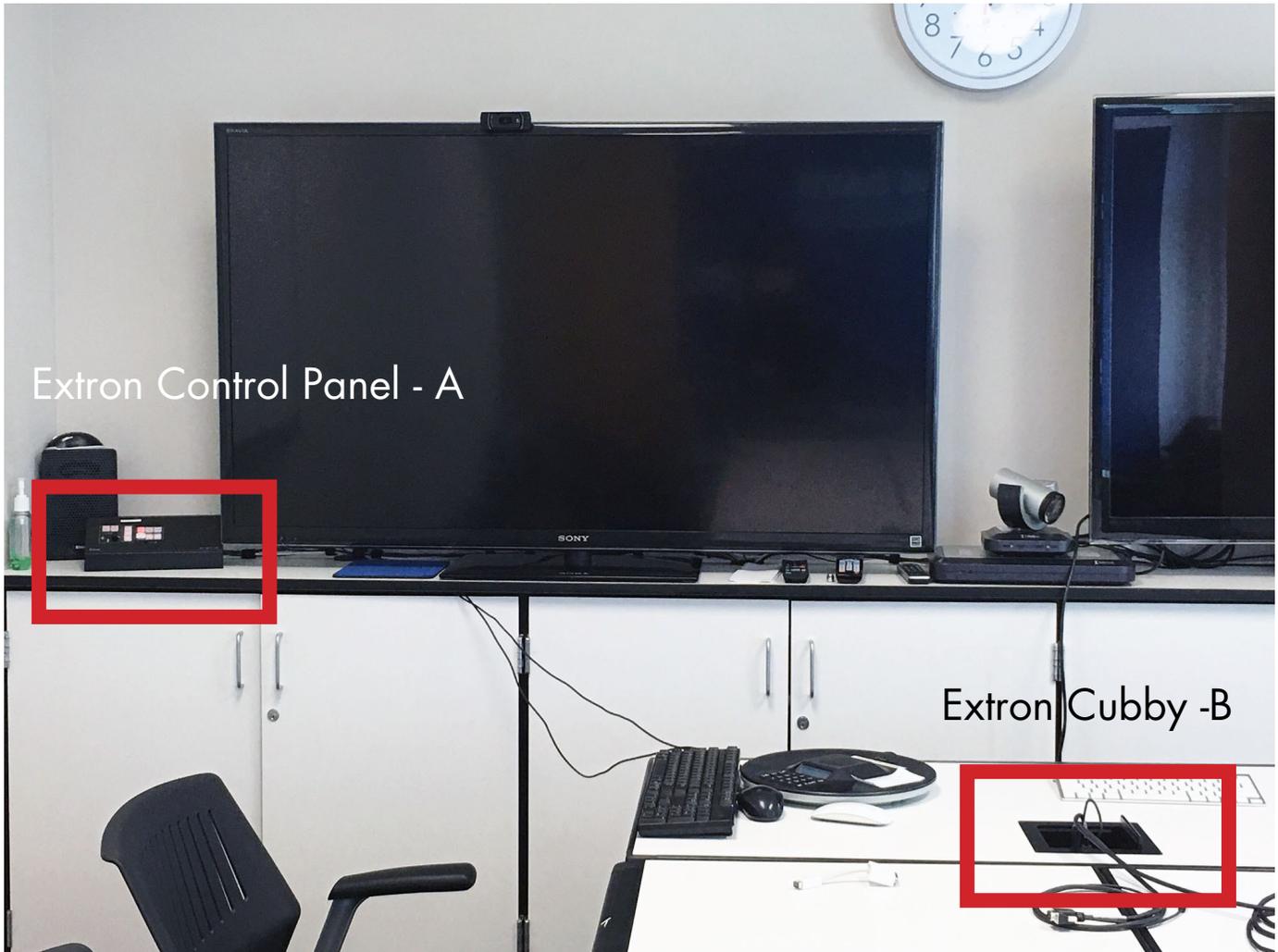
Extron Control Panel - A

Extron Cubby -B