

**ADDENDUM 1**  
**RFQ FOR MEDICAL EQUIPMENT PLANNING SERVICES**

This Addendum is part of RFQ Documents for the subject project issued March 2024. The following changes shall be made to the RFQ documents. All other conditions shall remain the same.

1) REVISE the following paragraph on the Advertisement and RFQ document as follows:

UC Davis Health is seeking ~~three~~ **two** (2) firms with relevant experience to provide Medical Equipment Planning support for the medical campus in Sacramento and off-site ambulatory clinics and administrative office buildings. The selected firms will be expected to sign a Professional Services Agreement with a duration of 36 months and a dollar threshold not to exceed \$5 million.

2) CLARIFICATIONS/RFI RESPONSES:

Q1. *Is UC Davis Health project experience preferred over non-UC Davis project experience?*

A1. Yes. However, this is not a prerequisite or a requirement. Candidates will be evaluated against all screening criteria.

Q2. *Have Architects/GCs been identified as candidates for the construction of these projects? Ongoing collaboration with firms can highlight value adds and enhance client experience.*

A2. Partially. Currently, not for all projects. Each project is in a different phase, some may not have an Architect/GC at this time. The project list reflected in the RFP are examples of existing projects that may potentially be assigned.

Q3. *Can the same company be awarded the Minor Capital projects and Major Capital Projects?*

A3. Yes.

Q4. *Please clarify what information is being requested regarding the "Plan Review Protocols" on page 2 of the CSOQ document.*

A4. A firm's established guidelines and internal procedures used to ensure the accuracy, quality, and efficiency of medical equipment planning services as they apply to the screening criteria outlined in the RFP.

Q5. *RFP says UCDH will choose "three (2) firms". Please clarify how many firms will be selected.*

A5. Two (2) firms. One (1) firm for Minor Cap; One (1) firm for Major Cap. A separate RFP is advertised for a single firm to support the Radiology Imaging equipment replacement program.

Q6. *Using Attainia presents many problems for us on the procurement side, since they make vendors pay to be in their database. Can this be reevaluated?*

A6. Procurement transactions are not executed in Attainia with our vendors. Attainia is not used for the administration and execution of procurement purchase orders. The Medical Equipment Planner will be required to fill-out Purchase Requisitions (an Excel document template). This paperwork is submitted to UC Davis Health's Capital Finance and Purchasing departments. Thereafter, the UC Purchasing team processes the purchase orders. The Medical Equipment Planner will record these transactions in Attainia.