COMMITTEE ON STUDENT PROGRESS

The Committee on Student Progress (CSP) is a Standing Committee of the Faculty Senate. It is responsible for:

1. Meeting with any student whose academic or professionalism progress is such as to be of concern that future difficulties may arise.
2. Certifying that each student in the School of Medicine (SOM) meets the requirements for promotion to the next academic year.
3. Establishing and applying procedures for the evaluation of both academic and professional student performance.
4. Considering input from the student, their advisors and the IORs, in their review and discussion of proposed remediation.
5. Determining the course and duration of academic and professionalism remediation.
6. Meeting with students who have been away from medical school curriculum for an extended period, to assure satisfactory progress upon their re-entry into medical school coursework.
7. Recommending to the Faculty Executive Committee (FEC), the candidates who have successfully completed the requirements for the degree of Doctor of Medicine.

Actions of the Committee:

1. Meets with students whose academic progress or professional behavior is of concern.
2. Meets with and places students on academic probation for:
   a. Any academic deficiency ("Y" or "F") in the 3rd and 4th year of medical school.
   b. An "F" grade in any year of medical school.
   c. Failure of any step of the USMLE.
3. Removes a student from academic probation after successful completion of the CSP-directed remediation.
4. Recommends dismissal of a student to the Faculty Executive Committee, who will be responsible for notifying the Dean of the School of Medicine of its approval or disapproval of recommending dismissal.
   a. If a student is dismissed from the School of Medicine, the student has the right to appeal the decision with the Dean of the School of Medicine (see SOM Bylaws Section 80(D)).
   b. If a student is successful in the appeal of the dismissal, he/she will subsequently meet with the Committee on Student Progress to determine what remediation will be required in order to graduate from medical school.

The Committee on Student Progress consists of:

1. Eight members of the Academic Senate, appointed by the Faculty Executive Committee, Committee on Committees.
   a. Members shall be faculty who have been major contributors to the teaching of medical students with representatives from both the basic and clinical sciences.
2. Up to two non-Academic Senate faculty may be appointed to serve on the CSP by the FEC’s Committee on Committees.
3. The Vice Chair of the Faculty Executive Committee is an *ex officio*\(^1\) member, with vote.
4. One or two Dean's level administrative officers, whose experience and interest lie in the fields of student affairs and curriculum may serve *ex officio*, without vote.
5. A quorum for a Committee on Student Progress meeting shall be a majority of the voting members.

For more details, please see the UCD School of Medicine Bylaws and Regulations. You may find the current SOM Bylaws at: [http://www.ucdmc.ucdavis.edu/medschool/somsenate/](http://www.ucdmc.ucdavis.edu/medschool/somsenate/) or [insert link to SOM Bylaws upload url].

For a list of current members of the Committee on Student Progress, please see the “Standing Committees’ Membership” link at: [http://www.ucdmc.ucdavis.edu/medschool/somsenate/](http://www.ucdmc.ucdavis.edu/medschool/somsenate/).

\(^1\) Member by virtue of the office held. When such a member ceases to hold the office, his membership on the committee terminates automatically.