UDCDS Sleep Fellowship Eligibility and Selection Guidelines

Eligibility:
Applicants with one of the following qualifications are eligible for appointment to ACGME-accredited programs at University of California, Davis Health System (UCDHS):

a) Graduates of medical schools in the United States and Canada accredited by the Liaison Committee on Medical Education (LCME).

b) Graduates of colleges of osteopathic medicine in the United States accredited by the American Osteopathic Association (AOA).

c) Graduates of medical schools outside the United States and Canada who meet the following qualifications:
   1) Have received a currently valid certificate from the Educational Commission for Foreign Medical Graduates prior to appointment; and
   2) Documentation (PTAL) noting eligibility for a full and unrestricted license to practice medicine in the State of California.

d) Graduates of medical schools outside the United States who have completed a Fifth Pathway program provided by an LCME-accredited medical school. *A Fifth Pathway program is an academic year of supervised clinical education provided by an LCME-accredited medical school to students who meet the following conditions:
   1) Have completed, in an accredited college or university in the United States, undergraduate premedical education of the quality acceptable for matriculation in an accredited United States medical school;
   2) Have studied at a medical school outside the United States and Canada but listed in the World Health Organization Directory of Medical Schools;
   3) Have completed all of the formal requirements of the foreign medical school except internship and/or social service;
   4) Have attained a score satisfactory to the sponsoring medical school on a screening examination; and
   5) Have passed Steps 1 and 2 of the United States Medical Licensing Examination (USMLE).

e) Graduates from an ACGME-accredited core residency program in family medicine, internal medicine, neurology, otolaryngology, pediatrics, or psychiatry.

(curl icon) Licensing Requirements
A requirement for acceptance into a residency program in the State of California is that an applicant is eligible for medical licensure. The Medical Board of California requires all US residents (regardless of their specialty) be licensed prior to the start of their 25th month of training; all International Medical Students (IMG) must be licensed prior to the start of their 37th month of training.

(curl icon) Drug Testing
Certain required rotations outside the Health System currently require drug testing.
**Background Check Requirements**
Effective July 1, 2005, the Veterans Administration Hospital requires all residents/fellows rotating to their facility to participate in a background check be fingerprinted and obtain a VA-issued ID badge. These additional security requirements are in addition to the background checks performed by Human Resources at UCDHS.

**Required Forms**
A condition of employment at UCDHS, is the signing of the State of California Oath of Allegiance, Patient Policy and Patient Acknowledgment Forms.

**Selection**
In selecting from among qualified applicants, UCDHS and almost all of its ACGME-accredited programs participate in an organized matching program, such as the National Resident Matching Program (NRMP), where such is available.

UCDHS application forms are universal in nature such as in the ERAS application format.

Fellowship interview selection criteria in the Department of Internal Medicine – Division Pulmonary, Critical Care, and Sleep Medicine is based on the following:

- Meeting eligibility requirements above and for subspecialty certification as outlined by ABIM.
- **Academic capabilities** as reflected, in part by transcripts, national examination scores, reference letters, and prior achievements.
- **Commitment to a career** in sleep medicine as evidenced by creative activities, personal statement, letters of evaluation and accomplishments.

**Interview Questions:**
A written position description outlining the responsibilities of the Fellowship applicant is provided to each applicant.

Interview questions are based upon the position description and specific requirements of the specialty to which the application is made. Programs have established interview questions and desired responses. The same questions should be asked of all applicants.

It is illegal to ask questions regarding: race, color, sex, religion, creed, national origin, birthplace, birth date, citizenship, marital status, children or age.

**Justification for the rankings:**
Is based on the evaluation forms used at the time of interview and application review. Applicants and their applications are scored based on their academic performance (including their USMLE scores, AOA status, Transcripts), Letters of recommendations, deans letter, research experience and personality (including the personal statement) and interview.

*Departmental questions regarding the selection process may be directed to Cindy Oropeza, Resident Section, Human Resources.*