Things to look for on your Earning Statements

Check your earning statements to make sure appropriate premiums are being charged.

Things to look for

Review all of your deductions to make certain they reflect your various choices, including insurance plans, tax-deferred plans, and flexible spending accounts.

For your medical, dental, vision and/or legal plans, please make certain the correct plan and coverage level were reflected on your December 22, 2010 (for biweekly paid employees) or January 1, 2011 (for monthly paid employees) earnings statement, particularly if you made changes during this past Open Enrollment.

If you enrolled or re-enrolled in the Health FSA (Flexible Spending Account) and/or the DepCare FSA for 2011, verify that the correct monthly amount is being deducted from your pay.

Should you see any possible errors, you have until January 31, 2011 to have any corrections made. Please stop by the UCDHS Benefits Office located in TICON III, Suite 2300 or call (916) 734-8099, should you have any concerns regarding your benefits coverage and/or premiums. After January 31, 2011, the benefits selections and premium rates will be locked in for the remainder of 2011.

Things you may notice
(The following plans are not part of Open Enrollment)

Supplemental Life insurance: if enrolled in this plan, you may notice a change in the deduction amount on your December 22, 2010 (for biweekly paid employees) or January 1, 2011 (for monthly paid employees) earnings statement, since the rates decreased by 2%. However, the monthly premium for this plan is based on your age, and your increased age may have resulted in an overall increase in your premium. Also, if you had a pay increase in 2010 that increased the amount of coverage, you may see an overall increase in the monthly cost.

Accidental Death & Dismemberment (AD&D): if enrolled in this plan, you will notice a change in your cost since the premiums decreased for 2011.

For February: if you are enrolled in the Supplemental Disability plan you may see a cost change on your January 19, 2011 (for biweekly paid employees) and February 1, 2011 (for monthly paid employees) earnings statement - since this is the only insurance premium paid in arrears. The monthly premium is
based on your age, your waiting period and your full-time pay rate as of each January 1, and remains fixed for the calendar year. Although the rates for this plan did not change, if you moved into a new age bracket or had a pay increase in 2010, you will see a change in the monthly cost.

**Things to do**

If you enrolled in **Health Net, Health Net Blue & Gold, Western Health Advantage or Anthem Blue Cross PLUS** during Open Enrollment, please check your new plan ID card to make certain that the correct Primary Care Physician is listed on the card. If not, call customer service for that health plan to make a correction. The number to call will be on the ID card.

Verify all health & welfare plan enrollments for yourself and eligible dependents by going to the **At Your Service** website: [http://atyourservice.ucop.edu](http://atyourservice.ucop.edu) At the main page, click on the star symbol: “Sign In To My Accounts.” Once logged in to your own accounts, we recommend that you:

- Review “**Current Enrollments**” in the Health & Welfare section
- Review, designate or change **Beneficiaries** for the Life, AD&d and UCRP/CAP plans
- Verify that your personal contact information is correct

This is also a good time to visit the **Fidelity Retirement Services** website to verify that you have designated **Beneficiaries** for the Retirement Savings Programs (DCP, 403(b) and 457(b) plans): [http://netbenefits.com](http://netbenefits.com)

**A note from the campus Payroll Office**

You may notice certain lines of information that do not typically appear on your earnings statement. This occurred system-wide and the Office of the President has resolved the issue. The extra lines are background information only, and do not represent additional deductions or affect the accuracy of your pay.

All of us in the UCDHS Benefits Unit wish you the very best for 2011.