Purpose
One of the most effective ways in which the UCDHS Fire Prevention Department maintains the safety of the public, property, and the environment is through the use of programs designed to involve the efforts of the campus community in Fire Prevention. One such program is called a Firewatch. Initial determination of a Firewatch will be made by the UCDHS Fire Prevention Department. All individuals serving as a Firewatch must be trained and accepted by UCDHS Fire Prevention Department personnel.

Definition
A Firewatch is an activity in which a trained University employee/designee will act as an agent of the UCDHS Fire Prevention Department to monitor and report incidents or activities that pose a threat to the safety of life and/or property. This is done by conducting a systematic tour of the building and surrounding grounds to ensure that no fire or other emergency has occurred. Reasons for a Firewatch to be activated are:

- Hotwork at a construction/remodel site, or in an occupied building.
- Occupied buildings with a temporarily non-working Fire Protection System (Fire Alarm and Sprinkler), such as when there is a power outage for an extended time.
- An event or activity that will be using heat, flame or other similar material/devices.

Duties
The duty of the person(s) assigned to the Firewatch is to develop an all-inclusive inspection route prior to an event or emergency, that will encompass a visit to all accessible areas/rooms and surrounding grounds in a logical sequence. The individual(s) must be observant of anything unusual, such as heat, smoke, or odors that may warrant further investigation or notification of emergency responders. The route should be walked at least once every 15 minutes (greater time intervals will require coordination with a UCDHS Fire Prevention Representative) and a record kept identifying what was discovered during the walk. The records must be sent to UCDHS Fire Prevention daily.

Additionally, if a fire or other emergency is discovered, the appropriate emergency personnel are immediately notified by dialing 9-1-1 or activating the building’s fire alarm
system. If the building’s fire alarm system is not operational and the building is occupied, the use of an air-horn type device for notifying occupants is recommended as long as the occupants have been notified of the change in emergency audibility in advance. The individual(s) serving as the Firewatch is/are reminded not to compromise their own safety.

For questions or assistance, please contact the UCDHS Fire Prevention Department at (916) 734-3036.