Dear Student:

Our records show that you have an unpaid account balance at UC Davis and there is a financial aid hold on your account. Federal regulations for student financial aid limit (to $200 or less) the amount the university can deduct from your financial aid to pay prior-year debts. Check your account on SISWeb (http://sisweb.ucdavis.edu). If you are expecting financial aid for the 2016-2017 academic year, be advised that you must pay any debts you owe the university before your aid can be disbursed. Please review the following options:

- **Pay the entire amount yourself** to release the hold. Sign and return this letter to us along with a copy of your paid receipt from the campus cashier's office (1200 Dutton Hall in Davis).

- If the amount you owe is **more than $200**, pay the total amount that exceeds $200. Sign and return this letter to us along with a copy of your paid receipt from the campus cashier. When your payment is received, this letter will authorize the deduction of the remaining $200 balance from your financial aid, and the hold will be released.

- If the amount you owe is **$200 or less** and you would like to use your financial aid to pay this debt, sign and return this letter to us to release the hold.

We encourage you to resolve this matter as soon as possible.

Sincerely,
Financial Aid Office
UC Davis Health Sciences

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I understand that by exception and only if my aid is sufficient to pay both my educational costs and my outstanding debt, my 2016-2017 financial aid may be used to pay my outstanding debt of $200 or less to the university. I request that the university deduct the amount I owe from my financial aid funds.

Student's signature: ____________________________ Student I.D. # __________________

Printed name: ________________________________ Date: __________________________