Purpose

To provide a process for Hospital Based Clinic and Primary Care Network Patient Record Abstractors (PRA) to appeal individual coding outcomes of their Coding Quality Assessment (CQA) review results.

Process

Within five (5) days of the receipt of the CQA results, the PRA may request a review of a perceived discrepancy of individual coding outcomes. The Compliance Office will review the documentation originally provided to, and used by the CQA Analyst, to determine an outcome of the PRA appeal. A determination shall be provided to the PRA and Manager within five (5) day of receipt of the appeal.

PRA Responsibility

The PRA shall complete the PRA Coding Assessment Appeal Request and submit it to Cristina Van Elgort in the Compliance Office, with a carbon copy to their manager. All fields on the appeal request must be completed by the PRA with a detailed explanation of the PRA’s rationale associated to the perceived discrepancy. The PRA shall also provide copies of the documentation that was provided to CQA Analyst and used by the PRA to code the service(s).

Appeals shall be submitted to:
  Cristina Van Elgort, CPC, CPCO, CPMA, CEMC
  Compliance Office
  2300 Sherman Building, Suite 3100
  Cvanelgort@ucdavis.edu
  Phone: 916-734-0652

Compliance Office Responsibility

The Compliance Supervisor shall assign the appeal to a Compliance Analyst for review. The Compliance Analyst will review the appeal and the supporting documentation to determine their findings. Official CPT-4, ICD-9, HCPCS and APC coding guidelines will be used to determine the outcomes, in addition to UCDHS policies and procedures and CMS regulations. The Compliance Analyst will document their results on the Coding Assessment Appeal Request and return it to the Compliance Supervisor for review and distribution to the PRA and Manager. The results of the appeal will be returned within five (5) days from the receipt of the appeal. If the determination cannot be finalized within 5 days, the coder and manager will be notified of the delay and the projected completion date.

Attachments
PRA Coding Assessment Appeal Request

Compliance Office
April 2006, Revised 9/1/06, Revised 6/17/2013, Revised 10/15/2015- change from B. Miner to C. Van Elgort