UC DAVIS HEALTH | Center for Professional Practice of Nursing

Registration Request

PLEASE PRINT LEGIBLY AND COMPLETE ALL SECTIONS (ONE FORM PER CLASS)

COURSE TITLE:	COURSE DATE/TIME:	COURSE NUMBER:
NAME:		COURSE LOCATION:
HOME ADDRESS:		
CITY, STATE, ZIP:		
INSTITUTION/AREA:	PHONE:	E-MAIL:
JOB TITLE:	PROFESSIONAL LICENSE #	UCDH EMPLOYEE ID #:
Check class website for required fee or deposit information CHECK ONE: ☐ Fee: $_____ ☐ $25 deposit ☐ $165 fee (RQI ACLS/PALS) ☐ $210 fee (Blended ACLS/PALS)	Payment method for fee or deposit: ☐ Check made out to UC Regents ☐ Credit Card – Call CPPN Comments:	

- **To register:** Submit the completed registration form and submit registration fee or deposit in any of the following ways:

  - *Preferred Method -* Submit Credit card information:
    - Call CPPN Office at Phone: (916) 734-9790
      - Office Hours 7 a.m. to 4:30 p.m., Monday through Friday, Closed Weekends and Holidays

  - Submit by check:
    - Send by campus or U.S. mail to:
      - Center for Professional Practice of Nursing, 4900 Broadway, Suite 1630, Sacramento, CA 95820
      - Visit our office

- **UC Davis Health Employees**: For most classes a $25 refundable deposit is required ($165 ACLS/PALS RQI cart fee and $210 ACLS/PALS Quarterly Blended Instructor-Led class fee, please see below). Check the CPPN website for your specific class.

  - **Checks:** Please make payable to **UC Regents**. In memo line, write class name and date. Deposit is forfeited if participant is a no show for the class or registration is not canceled within time requirements (see class website for more information)

  - **Credit cards**: deposit charge will only be processed if participant is a no show for the class or registration is not canceled within time requirements (see class website for more information).

- **UC Davis Health Employees Registering for ACLS/PALS**:

  - See class website for full registration/cancellation information

  - Employees for whom the training is not mandatory by the Director, Patient Care Services pay the full registration fee, including UCD SOM physicians and UC Davis Health employees outside of Patient Care Services.
    - These courses typically fill up early (about 3 months in advance). We recommend calling **734-9790** or checking our website to inquire about space availability. Please see our website for additional fee information.